

GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk



To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 7th May 2024 immediately following the Annual Parish meeting at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. Election of Chair and Declaration of acceptance of office
2. To receive apologies for absence and to consider approval for the reasons for absence
3. Approval of Councillor roles/committees
Appoint members of Captain James Cook Memorial Trust - All P Cllrs
Appoint members of GADC committee - Cllr Blackmore and Cllr Short
Working Party linked Councillors – to approve any changes
Appoint members to outside bodies. YLCA – up to 2 members.
4. Approval of Policies
Policies to re-adopt (no changes) - Standing Orders, Financial Regulations, Code of Conduct, Complaints Policy. New Policies to adopt - Freedom of Information Policy and Data Protection legislation.
5. Review of Assets and arrangements for Insurance
6. Minutes from the ordinary meeting held on 9 April 2024
To confirm the minutes as a true and correct record and discuss any matters arising
7. To receive monthly report from North Yorkshire Police –1st – 31st March 2024 - Anti-Social Behaviour: ASB Personal: 3, ASB Nuisance: 4, Burglary Residential: 1, Theft (including from shops): 3, Robbery: 1, Violence Against the Person:6 Total this period: 18.
8. To receive report from NYC councillor
9. Allotments
For information – Allotment Bid Committee draft minutes 30.4.24 & approved minutes 2.4.24(if available)
Update on community bid for allotments
10. Lease approval -
Village Hall – being progressed.
Yatton House – being progressed.
11. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
12. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
13. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
14. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report.
To accept end of year accounts before sending for internal audit
Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.
15. Because of financial implications an item of business will be held in private.

Date of next meeting of Great Ayton Parish Council Tuesday 4th June 2024

Signed Angela Livingstone Clerk to the Council Date 1st May 2024.
Chair: Mr R Kirk

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2024/0213 Cycle hire/coffee shop Dykes Lane.	It was agreed at the April meeting that there was no need to request an extension on the application as this was only an application for amendments.
ZB24/00767/MRC Cooks View Pannierman Lane	Variation of conditions attached to Application Reference Number: ZB23/00176/FUL -The construction of a storage building for horse stabling and land management
ZB24/00482/LBC - 13 Station Road	Listed Building consent for 5 windows.
ZB24/00771/FUL - The Wheelhouse Langbaurgh Grange	Proposed single storey extension to rear elevation to form extended kitchen / family room. Relocation of existing external door and window openings.
ZB24/00791/LBC Langbaurgh Hall ZB24/00803/FUL Langbaurgh Hall ZB24/00804/LBC Langbaurgh Hall	Application for listed building consent for internal alterations to property. Conversion of former stables and coach houses to 4 holiday cottages. Listed Building consent for the conversion of former stables and coach houses to 4 holiday cottages

NYC /NYMNP PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB24/00544/CAT - 5 High Street	Works to trees in a Conservation Area. The decision on this proposal was: Granted.
ZB24/00201/FUL - OS Field 0054 Yarm Lane	Retrospective change the use of land to mixed use for private equestrian use and agricultural. Permanent siting of mobile field shelters and sheds to be used for feed, storage and equestrian equipment. Create access tracks and improve safe pull off area on Yarm Lane. The decision on this proposal was: Granted.

AGENDA FOR 07/05/2024

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
NYC	Licencing of Village Hall – Premises licence - new address needed for owner, currently showing as Marwood Drive, £10.50 fee
NYC	Payroll administration changes – payments to come direct from PC account not NYC
ClIr Moorhouse	Information on proposed Northern rail withdrawal of 2 weekday trains each way (13:24 & 17:25 towards Battersby and 13:57 and 17:46 towards Middlesbrough) from December 2024.
3 Coasts Tractor Run	Request to visit High Green on 20 th June 10:15 to 11:15
NYC	Call for Sites consultation
Yatton House	Request to install a 23m 1.2m high close boarded wooden fence in front of car park with 1.8m wide double gate and 1.2m pedestrian gate or more costly option of 1.8m high green mesh fence with gates
Resident	Request for plaque on bench, plaques on benches policy sent, bench suggested is Yatton House bench, PC to look if they would approve this and if so enquire with Yatton House. Ownership of bench to be clarified.
NYC	Home to school travel policy consultation to 4 th June
Great Ayton Football Club	Request for landlords consent for works to replace obsolete septic tank at football pavilion with new septic tank to allow toilets to be operational. Email consent requested to allow for time sensitive response. PC Approved as long as not in contravention of lease agreement with Taylor Wimpey
Co-op Community Team	Request for stand at Fete

Who	For Information
The Circuit	Defibrillator listing as not emergency ready, conferred with A Taylor and confirmed availability. Defibrillator pads expired, queried with A Taylor
ClIr Moorhouse	Update from NYC on Low Green footbridge railing repairs, order being issued, no fixed repair date
Resident	Report of quad bikes leaving grassed areas in messy state evening of 9.4.24, Clerk reported to NY Police
ClIr Moorhouse	Report sent from Clerk regards loose railings in front of Suggitts, reported to NYC
Resident	Complaint re bird scarers, forwarded to ClIr Moorhouse to liaise on this matter
Great Ayton Discovery Centre	Query re replacement bin
Zzoomm	Confirmation that works to pot holes on High Green would be completed w/c 8 th May
Resident	Advice of a blockage in ladies public toilets, cleared same day by Mr Wood
UK Government	Portrait of King Charles

AGENDA FOR 07/05/2024

APPENDIX 3

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP
REPORTS**

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance	Grass cutting across village / facilities	In-house grass cutting commenced, Mr Marley to report on progress. Fuel card applied for and awaited	Mr Marley
Parish Council facilities - Van Hire	Vehicle leasing	Van delivery 14.5.24, insurance to be organised.	Clerk
Benches	maintenance continuing	Ongoing New metal bench installed at High Green	Clerk
Allotments	Eviction of tenant being dealt with by solicitor Allotment report provided		Clerk
Facilities	Village Hall	Roof repairs complete, other works being progressed	Cllr Short
	Play Park	Repairs being completed proposed reopening if works complete 10 th May	Clerk
Village events	D Day 80 th Anniversary 6 th June 2024 Summer Village Fete 8 th / 9 th June 2024	To continue planning – Donation to agreed for North Skelton band for fugelhorn player attending 6.6.24 event	Clerk
Any update from Parish Council Team		Cemetery paths completed. Rat baits at the allotment ongoing.	L Marley

AGENDA FOR 07/05/2024

APPENDIX 4

ACCOUNTS REPORT – MEETING 7TH MAY 2024

Receipts

Paid From	Description	Date	Amount £
M&B Rea	March fees	4.4.24	3360.00
L Jarrett	Allotment fee + deposit	10.4.24	52.50
M Bousfield	Allotment fee + deposit	11.4.24	52.50
E Young	Allotment fee + deposit	15.4.24	52.50
Irene Jessop	April funeral fee	18.4.24	1100.00
C&L Armitage	Cemetery fee	26.4.24	100.00
M&B Rea	April fees	29.4.24	2925.00
North Yorkshire Council	Precept 1 st half payment	30.4.24	92500.00
			£100,142.50

Payments

Paid to	Description	Date	Amount £
Mole Country Stores	20l Rosate	31.3.24	119.86
Nat West	Bank charges	1.4.24 DD	7.35
North Yorkshire Council	Advance charges for monthly bin collection May	1.4.24 DD	83.89
Sam Turner & Sons	Weibang Petrol Mower	4.4.24	1069.00
North Yorkshire Council	Payroll charges 1 st Jan – 31 Mar 2024	5.4.24	19996.49
Zurich	Insurance charge for grasscutter cover	9.4.24	445.16
L Marley	Great Ayton filling station unleaded for cutting	12.4.24	7.82
Valda Energy	Parish office & Cemetery electric 4.4.24-3.5.24	13.4.24 DD	98.76
AJ Roofing	Labour and material to repair Village Hall roof entrance	15.4.24	2094.00
Chipchase Manners	Professional services preparing internal audit report 22/23	16.4.24	540.00
L Marley	Great Ayton Filling station unleaded for cutting	16.4.24	29.01
Minster	Van rental 28 days 21.3.24-18.4.24	18.4.24	739.20
Charlton Services	Compact telehandler 1 day hire inc fuel for cemetery paths	18.4.24	192.00
L Marley	Stokesley Motors diesel	22.4.24	20.00
Sam Turner & Sons	Wheel tube 350/400mm x 80mm x 2, overspecs clear M9300 x 2	22.4.24	22.38
Alan Dale	Dig and fill graves 5 th , 26 th and 29 th April	29.4.24	1125.00
L Marley	Great Ayton Filling Station diesel	25.4.24	20.00
Kubota finance -grasscutter	Documentation fee	12.4.24 DD	240.00
Kubota finance - grasscutter	Advance payment 1 of 60	12.4.24 DD	456.00
Kubota finance – grasscutter	Monthly payment 2 of 60	18.4.24 DD	456.00
G Ward & Son	Supply and fit wrought iron memorial bench Monaghan	30.4.24	800.00
Merritts Solicitors	Professional charges – allotment dispute	26.4.24	1200.00
	<i>Any invoice received after agenda issued</i>		
		TOTAL	£29761.92

Authorised

Signed _____ Print Name

Signed _____ Print Name

Signed _____ Print Name